

# Green Apple Counseling

1500 10<sup>th</sup> Ave S. Ste 200 Great Falls MT, 59405 Phone: 406-866-0350

## **POLICY: WAIT LIST**

**PURPOSE:** To guide all potential clients procedure of wait time for services.

## **PROCEDURE:**

- Individuals requesting to be treated at Green Apple Counseling for a substance use disorder will first undergo a chemical dependency evaluation to determine the best level of care. If the scheduled time for the evaluation exceeds 14 days, the individuals will be given options within the community. This may include but is not limited to Benefits Behavioral Health center or Alluvion health.
- Once the appropriate level of care is determined, the client will be eligible to participate if the services are available at Green Apple Counseling, LLC.
  - If the services are not available, then a referral will be made
  - The client will need to sign any release of information forms to allow staff to communicate with alternative facilities that provide the required level of care.
- If the client is to be placed in a residential setting ASAM 3.5 or higher and there is a substantial wait time the client may participate in services until acceptance is available. The client will be required to participate in random urine drug testing to evaluate the level of care needed and potential alternative dangers that the individual may face.
- If the client is to enter the level of care of 201 or lower and the waiting list has exceeded the allotted time the client may participate in one-on-one counseling while waiting to participate in the appropriate group setting. The client will be offered alternative options if they are available in order to obtain admittance into the appropriate level of care.
- Priority for admittance into various programs will be determined by eligibility and need such as pregnant women or intravenous drug users. These clients have a higher potential for risk to themselves and others due to behavior is that intertwined with the lifestyle of substance use. For this reason, it is important to place them higher on the waiting list if placed an intern services educational components regarding HIV, AIDS, TB, Hepatitis B and C. Along with referrals to a primary care provider that will assist them in any testing or medical needs that the individual may possess.